

**MINUTES of MEETING of BUTE AND COWAL AREA COMMUNITY PLANNING GROUP held
in the DUNOON
on TUESDAY, 3 NOVEMBER 2009**

Present: Councillor B Marshall (Chair)

Councillor R Macintyre
Councillor A McNaughton
Councillor R Simon
Anne Gabriel, Dunoon Community Council
David McCaughey, Strathclyde Fire and Rescue
Chief Inspector Mosley, Strathclyde Police
Peter MacDonald, Fyne Homes
Janet McKellar, Help / ABSEN

Attending: Jane Fowler, Head of Improvement and Strategic HR
Brian Barker, Policy & Strategy Manager
Shirley MacLeod, Area Corporate Services Manager
Martin Turnbull, Area Community Learning & Regeneration
Manager

1. WELCOME AND INTRODUCTIONS

Councillor Marshall welcomed everybody to the inaugural meeting of the Bute & Cowal Area Community Planning Group and explained the Community Planning process saying that it will be open and transparent.

2. APOLOGIES

Apologies for absence were intimated on behalf of the following:-

Councillor A MacAlister
Councillor J McQueen
Councillor L Scoullar
Councillor I Strong
Councillor J R Walsh
Andrew Law, Link Director
Gordon Watson, Loch Lomond and the Trossachs National

3. DECLARATIONS OF INTEREST

None

4. COMMUNITY PLANNING (POLICY AND STRATEGY)

(a) CONTEXT

Jane Fowler explained that Community Planning is a process which helps public agencies to work together with the community to plan and deliver better services which make a real difference to people's lives. The Council have a duty to lead and support the process.

Jane explained that the revised Community Plan is almost complete, there is a Single Outcome Agreement in place and the Council have partnerships who have been involved in preparing these agreements.

(b) PARTNERSHIP WORKING

Jane Fowler spoke on the Community Planning Partnership structure and explained the roles of the Thematic Groups. Jane explained who were the Core Partners and the key tasks for the Community Planning Group, i.e. Community Engagement, Develop the Area Community Plan, and Performance Management for Community Plan Outcomes.

(c) COMMUNITY ENGAGEMENT

Jane Fowler explained that the stakeholders consist of Community Groups, Service Users, Third Sector Organisations, Advocacy Groups and CPP Partners, and how they all link to the CPP. Jane spoke on the community engagement ambition to strengthen and extend community planning processes, increase community involvement in CPP, build capacity of organisations and communities and share experiences, knowledge, skills and resources which will be of benefit to us all.

(d) DRAFT COMMUNITY PLAN

Jane Fowler explained that there is a new Community Plan being developed through dialogue led by the thematic leads:-

Douglas Cowan, HIE
Andrew Campbell, SNH
Douglas Hendry, ABC

The Community Plan has 4 main themes, Economy, Environment, Social Affairs and Community Engagement.

5. LOCAL AREA INFORMATION - (POLICY AND STRATEGY)

(a) FAB NEEDS ANALYSIS

Brian Barker spoke on FAB (Fairer Argyll and Bute) and explained that data has been updated since Needs Analysis was carried out. Brian explained that data has come from secondary sources and the information will never be able to pinpoint individuals in need. Brian said that all areas experience need to some degree, e.g the needs for younger adult cohorts are concentrated in towns, and needs for older age cohorts are more geographically dispersed.

Chief Inspector Mosley explained that a lot of these needs are very difficult to solve.

6. AREA COMMUNITY PLANS - (POLICY AND STRATEGY)

(a) BACKGROUND

Jane Fowler spoke on the Area Plans advising that everyone will have to be focused on agreed outcomes, there will have to be a coordination of action to deliver on outcomes with clarity and openness which enables effective scrutiny and performance management.

(b) CONTEXT

Jane Fowler asked Partners to think about the challenges and risks they face and the outcomes they want to see, then there is a need to think about how these outcomes are achieved and how you know measure success.

(c) PROCESS

The Local Community Plan is facilitated and coordinated by the Council's Corporate Services Manager with input from all partners, and will contain promises that Partners are making to the community.

7. SCORECARDS - (POLICY AND STRATEGY)

(a) BACKGROUND

Partners need to manage the performance of the Plan, this is done jointly across services and partners and is based on the jointly agreed priorities from the Plan. Once the Plan content is agreed Partners have to decide on what information they want to see to demonstrate success in achieving priorities, this information is from a variety of sources giving a richer overall picture of what's happening.

(b) CONTEXT

Jane Fowler showed the group examples of scorecards on the Council's Pyramid system.

(c) PROCESS

Partners need to be clear about success measures, making sure they relate to the outcomes and be clear about who is providing the data. The Council's Performance Management team will collate the data and produce scorecards.

8. MEMBERSHIP OF GROUP/LINKS TO EXISTING PARTNERSHIPS (POLICY AND STRATEGY)

Members discussed the group membership and Councillor Simon asked for somebody from Transport and the Scottish Ambulance Service to be invited along, he also expressed his concern over the representatives from the 3rd sector not being properly engaged, Councillor Marshall

agreed and asked that the Dunoon & Cowal Business Association be invited along. Councillor McNaughton said that there are lots of Community Trusts in the area and asked that one of their members are invited along.

Shirley MacLeod advised that once the Community Council's are all properly constituted then it will be up to them to decide who to send along to meetings and cascade the information.

It was agreed that Janet McKellar would bring a proposal for the appropriate people from the 3rd sector to attend the LACPG, one from each priority within the Community Plan i.e. Economy, Environment and Social Affairs.

9. MEETING DATES - CORPORATE SERVICES

Members agreed the following dates:

12th January- Rothesay

2nd March- Queen's Hall, Dunoon for Community Seminar

4th May- Queen's Hall, Dunoon

7th September- Rothesay Pavilion for Community Seminar

2nd November- Queen's Hall, Dunoon

10. COMMUNITY EVENT (100 COMMUNITY VOICES) - COMMUNITY LEARNING AND REGENERATION

Martin Turnbull spoke on the 100 Community Voices and advised that he did not think a single event would give enough awareness of what Community Planning is trying to do. Brian Barker advised that there will be two community events over the year. Martin explained that Community Learning had been able to access Scottish Government funding that might be able to be used for the community events. Martin also explained that he had purchased electronic voting equipment which could be used, this equipment means that people can give an anonymous answer which means that they tend to give a more honest answer. Martin suggested setting up a small group to discuss how to take the community event forward.

It was agreed that Shirley MacLeod would bring together the correct people to be on this group and Martin will bring a report to the January meeting.

The Group further agreed that in order to progress in developing a draft Local Community Plan a small subgroup will come together and examine the Community Plan, the Needs Analysis and Partner's existing delivery plans, with a view to developing a draft Local Community Plan containing a small number of key outcomes. This draft Community Plan will be brought to the January meeting of the LACPG for discussion/consideration.